

## **CA Clarity Project Management Training**

### **Course Summary**

#### **Description**

To gain an understanding of basic project management concepts & techniques in order to plan and control projects leveraging the Clarity application. Moderate use of CA Clarity is not presumed to optimize the benefits of this class.

#### **Topics**

- Project Management terminology
- Risk and issues management
- Work Breakdown Structure (WBS)
- Dependencies and critical path
- Estimating effort and duration
- Resource allocation
- Developing a schedule
- Project control
- Project collaboration and communication

#### **Audience**

This class is designed for Project Managers and Project Team Members who have no formal training in structured project management concepts, practices or techniques.

#### **Prerequisites**

Students should have basic concepts concerning the use of the Clarity application such as timekeeping.

#### **Duration**

Two days