

Veritas Enterprise Vault 12.3: Administration

Course Summary

Description

The Veritas Enterprise Vault 12.3: Administration course is designed for system administrators tasked with operating, integrating, and monitoring the day-to-day performance of Enterprise Vault within a Microsoft Exchange environment. This five-day, instructor-led, hands-on class covers Enterprise Vault's functionality, operations and features. Additional topics include using reports, basic management, classification, and an overview of Enterprise Vault backup and restore requirements. After you complete this course, you will know how to, manage, monitor, and maintain Enterprise Vault.

Objectives

After taking this course, students will be able to:

- Describe the purpose and benefits of Enterprise Vault.
- Navigate the Administration Console.
- Describe the components of Enterprise Vault.
- Manage Exchange targets.
- Maintain mailbox archives and client settings.
- Manage client access to archives.
- Migrate PST files.
- Maintain journal archiving.
- Review and maintain Enterprise Vault storage.
- Manage storage retention and deletion.
- Manage Indexing.
- Configure and manage classification.
- Support Enterprise Vault Search.
- Monitor and manage Enterprise Vault servers.
- Outline Enterprise Vault backup and recovery

Topics

- Introduction to Administering Enterprise Vault
- Maintaining Exchange Targets and Tasks
- Managing Mailbox Archiving
- Managing Enterprise Vault Client Settings
- Managing Client Access – Outlook
- Managing Client Access – Vault Cache and Virtual Vault
- Managing Client Access – Office Mail App and OWA
- Maintaining Journal Archiving
- Migrating PST Files – Introduction
- Migrating PST Files – Performing Migrations
- Maintaining the Enterprise Vault Environment
- Maintaining Enterprise Vault Storage I
- Maintaining Enterprise Vault Storage II
- Managing Storage Retention and Deletion
- Managing Indexes
- Managing Classification
- Managing Enterprise Vault Search
- Maintaining Monitoring and Reporting
- Disaster Recovery Overview

Audience

This course is for system administrators, system engineers, technical support personnel, and system integration/development staff who are responsible for installing, operating, or integrating Enterprise Vault within their Exchange environment.

Prerequisites

Before taking this course, you must have a working knowledge of Microsoft Windows Server 2012 with some system administration experience. Basic familiarity with Exchange/Outlook is sufficient, while an understanding of Microsoft SQL Server, Exchange, and Active Directory as a power user or administrator is useful.

Duration

Five days

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Course Outline

- I. Introduction to Administering Enterprise Vault**
 - A. Enterprise Vault: Overview
 - B. Administering Enterprise Vault: Overview
- II. Maintaining Exchange Targets and Tasks**
 - A. Exchange targets and tasks: Overview
 - B. Adding Exchange targets
 - C. Maintaining and monitoring required tasks
 - D. Archiving from an Exchange DAG
- III. Managing Mailbox Archiving**
 - A. Determining what is archived from targets
 - B. Applying archiving options to mailboxes
- IV. Managing Enterprise Vault Client Settings**
 - A. Managing client settings
 - B. Adding new users to the Enterprise Vault environment
- V. Managing Client Access – Outlook**
 - A. Accessing Enterprise Vault archived items: Overview
 - B. Supporting Exchange client access: Outlook
- VI. Managing Client Access – Vault Cache and Virtual Vault**
 - A. Vault Cache and Virtual Vault: Overview
 - B. Supporting Exchange client access: Vault Cache
 - C. Supporting Exchange client access: Virtual Vault
- VII. Managing Client Access – Office Mail App and OWA**
 - A. Accessing Enterprise Vault archived items: Overview
 - B. Supporting Exchange client access: Office Mail App
 - C. Supporting Exchange client access: Outlook Web App (OWA)
- VIII. Maintaining Journal Archiving**
 - A. Journal archiving overview
 - B. Monitoring journal archiving
 - C. Managing journal archiving
- IX. Migrating PST Files – Introduction**
 - A. PST migration: Overview
 - B. Using PST migration tools
 - C. Configuring PST settings
- X. Migrating PST Files – Performing Migrations**
 - A. Migrating with client-driven PST migration
 - B. Migrating with server-driven PST migration
- XI. Maintaining the Enterprise Vault Environment**
 - A. Monitoring and maintaining the Enterprise Vault server
 - B. Maintaining database resources
 - C. Updating the environment
- XII. Maintaining Enterprise Vault Storage I**
 - A. Archive storage overview
 - B. Determining current storage state and usage
 - C. Expanding the storage configuration
- XIII. Maintaining Enterprise Vault Storage II**
 - A. Maintaining storage locations
 - B. Modifying storage
- XIV. Managing Storage Retention and Deletion**
 - A. Managing storage retention and expiry
 - B. Managing expiry and deletion
 - C. Working with retention categories and retention plans
 - D. Implementing Record Management
- XV. Managing Indexes**
 - A. Index overview
 - B. Monitoring Indexes
 - C. Maintaining Indexes
- XVI. Managing Classification**
 - A. Classification overview
 - B. ICE prerequisites
 - C. Information Classifier overview
 - D. Configuring ICE classification
 - E. Classification policies
- XVII. Managing Enterprise Vault Search**
 - A. Enterprise Vault Search overview
 - B. Supporting search
 - C. Managing archive permissions
 - D. Configuring user deletion and recovery
- XVIII. Maintaining Monitoring and Reporting**
 - A. Managing monitoring
 - B. Managing reporting
- XIX. Disaster Recovery Overview**
 - A. Backup overview
 - B. Backing up Enterprise Vault components
 - C. Recovering Enterprise Vault