

RoboHelp Foundations

Course Summary

Description

The RoboHelp Foundations class teaches you the essential RoboHelp skills needed to create and deliver user assistance (help systems, policies and procedures, and knowledge bases).

Our instructor guides you through the process of creating new RoboHelp projects and topics from scratch. Learn to import content from Microsoft Word, Adobe FrameMaker, PDFs, and HTML files.

Enhance your topics with graphics, dynamic effects (DHTML), multimedia (eLearning content created using Adobe Captivate).

Improve the navigation of your content by adding hyperlinks, indexes, and glossaries. Increase your production efficiency by learning about cascading style sheets, variables, snippets, and master pages. Learn how to control the look of the final WebHelp output via Skins.

Generate output (Single Source Layouts) that will allow you to deliver help content to the iPad and other tablets, smartphones, and desktops using output formats such as Responsive HTML5, Multiscreen HTML5, WebHelp, Microsoft HTML Help, Adobe AIR Help, PDF, and eBooks.

Topics

- Introduction to Adobe RoboHelp
- New Projects and Adding Content
- Project Structure and CSS
- Editing Content
- Links
- Images and Multimedia
- Reusing Content
- Tables and Lists
- Indexes, Search, and Glossaries
- Skins and Master Pages
- Multi-Device Support
- Windows, Browsing, and Context Sensitive Help (CSH)
- Docs, eBooks, and Scripts

Audience

This course is designed for those wanting to learn the essential RoboHelp skills needed to create and deliver user assistance (help systems, policies and procedures, and knowledge bases).

Prerequisites

Before taking this course, students should have familiarity with Microsoft Office applications.

Duration

Three days

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Course Outline

- I. Introduction to Adobe RoboHelp**
 - A. Open an Existing Project
 - B. Explore the Pods
 - C. Create a Workspace
 - D. Create, Edit and manage Topics
 - E. Explore a TOC and an Index
 - F. Generate HTML Help
 - G. Generate WebHelp
 - H. Generate Responsive HTML5
 - I. Generate Compliant WebHelp
- II. New Projects and Adding Content**
 - A. Create a Blank Project
 - B. Create a New Topic
 - C. Rename and Delete Topics
 - D. Import an HTML File
 - E. Import a Word Document
 - F. Import a FrameMaker Document
 - G. Import a PDF
 - H. Edit in Code View
- III. Project Structure and CSS**
 - A. Create Project Folders
 - B. Create a TOC Book
 - C. Add Pages to TOC Books
 - D. Auto-Create a TOC
 - E. Apply a Style Sheet to a Topic
 - F. Apply Paragraph Styles
 - G. Create a Style Sheet
 - H. Create a Font Set
 - I. Use Inline Formatting
 - J. Create a Character Style
- IV. Editing Content**
 - A. Use Spell Check
 - B. AutoCorrect Text
 - C. Use the Thesaurus
 - D. Find and Replace Text
 - E. Create a PDF for Review
 - F. Import Comments From a PDF
- V. Links**
 - A. Link to a Word Document
 - B. Edit a Linked Word Document
 - C. Insert Hyperlinks
 - D. Insert Bookmarks
- E. Insert and work with Popups**
- F. Use Link View and Resolve Broken Links**
- VI. Images and Multimedia**
 - A. Insert an Image
 - B. Add an Image Margin
 - C. Add a Background Image
 - D. Add Hotspots to a Graphic
 - E. Insert an Adobe Captivate Demo
 - F. Use Dynamic HTML to Create a Drop-Down Hotspot
 - G. Work with Twisties
- VII. Reusing Content**
 - A. Create a Conditional Build Tag
 - B. Apply a Conditional Build Tag
 - C. Create a Build Tag Expression
 - D. Create a New TOC
 - E. Apply Topic-Level Tags
 - F. Create Content Categories
 - G. Work With Variables
 - H. Work With Snippets
 - I. Share Dropbox Resources
- VIII. Tables and Lists**
 - A. Insert a Table
 - B. Insert a Table Row
 - C. Work With Table Styles
 - D. Change Table Properties
 - E. Add a Horizontal Line
 - F. Insert a Symbol
 - G. Add a Bulleted List
 - H. Create a List Style
 - I. Edit a List Style
- IX. Indexes, Search, and Glossaries**
 - A. Run the Smart Index Wizard
 - B. Remove and Add Index Entries
 - C. Add Keywords via Topic Properties
 - D. Add Subkeywords to the Index
 - E. Create a See Also Keyword
 - F. Insert a Link Control
 - G. Add Custom Search Terms
 - H. Create External Search
 - I. Add Glossary Terms

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Course Outline (cont'd)

- X. Skins and Master Pages**
 - A. Create a New Skin
 - B. Customize a WebHelp Skin
 - C. Customize the Search Highlight Color
 - D. Create a Master Page
 - E. Edit a Master Page
 - F. Add Breadcrumbs to a Master Page
 - G. Add a Topic TOC
- XI. Multi-Device Support**
 - A. Create a Responsive Layout
 - B. Generate Responsive HTML5
 - C. Create Dynamic Filters
 - D. Create a Mobile App
- XII. Windows, Browsing, and Context Sensitive Help (CSH)**
 - A. Create a Custom Window
 - B. Create a Browse Sequence
 - C. Test an API Call for Help
 - D. Publish Content
 - E. Review CSH Source Code
 - F. Create a WebHelp Window
 - G. Assign Map IDs
- XIII. Docs, eBooks, and Scripts**
 - A. Enable Word Macros
 - B. Generate a Print Doc
 - C. Create an eBook
 - D. Generate a Report
 - E. Work with Scripts