

## Creating Section 508 Compliant Documents

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### Course Summary

#### Description

This course is designed to become familiar with, and come into compliance with, the Federal Government's ADA Section 508 accessibility regulations. It covers both Adobe InDesign and Adobe Acrobat features to help meet those requirements. Students are expected to be familiar with InDesign and Acrobat already, as no time is allotted to review any basics of either application.

#### Topics

- Section 508 accessibility requirements
- InDesign
  - Workflow adjustments to comply with accessibility standards
  - Authoring InDesign documents for accessibility
  - Organizing content in the Articles panel
  - Export Mapping Paragraph styles
  - Using the Object Export Options command
  - Adding alternate text to images
  - Preparing Bookmarks, Hyperlinks, & Interactive form fields
  - Working with tables, anchored objects, and captions
- Acrobat DC
  - Preserving accessibility features when exporting to PDF
  - Using the Accessibility Checker and the Tags panel in Acrobat
  - Adjusting tags and structure in Adobe Acrobat
  - Running Accessibility Checker in Acrobat
  - Applying fixes

#### Audience

This course is designed for those wanting to become familiar with, and come into compliance with, the Federal Government's ADA Section 508 accessibility regulations.

#### Prerequisites

Practical working knowledge of Mac OS X or Windows

#### Duration

Two days